RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
October 27, 2025

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade called for Public Comments. No comments were noted.

Mr. Wade read Resolution 5626 – First Reading – A Resolution approving the Permanent Budget Appropriations for Fiscal Year 2026. Mr. Clark, Township Administrator, gave a short synopsis of the 2026 Budget Appropriations. Mr. Clark noted that the second reading of the Resolution will occur at the Regular Meeting on November 10th.

Mr. Wade read Resolution 5627 – A Resolution approving a Memorandum of Agreement (MOA) by and between the Board of Clearcreek Township Trustees and International Association of Fire Fighters Local 4207, dispensing with the second reading, and declaring an emergency. The emergency is to ratify the MOA so it will go into effect at the earliest possible time and to comply with State Employment Relations Board (SERB) requirements. Mr. Clark gave background information on the agreement noting the three percent wage increase. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5628 – Resolution authorizing remittance of the second biannual lease payment of 2025 from funds due to the Warren County Port Authority's Ohio Community Accelerator Fund, dispensing with the second reading, and declaring an emergency. The reason for the emergency is the need to remit payment to the Warren County Port Authority at the earliest time permitted by law. Mr. Clark noted the lease is due December 1st. Mr. Carolus, Fiscal Officer, noted that this is the fifth year of a twenty-year lease. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Terrill, Police Chief, asked the Board to accept a generous grant award of $14,279 from the Loeb Foundation for security cameras at Patricia Allyn Park. Chief Terrill thanked the Loeb Foundation for their grant award. Mr. Wade asked for a motion to accept the donation. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Agenbroad, Fire Chief, asked the Board to accept a generous grant award of $16,200 from the Loeb Foundation for miscellaneous equipment for the new fire engine. Mr. Agenbroad thanked the Loeb Foundation for their grant award. Mr. Wade asked for a motion to accept the award. Mr.

Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Jones, Road Superintendent, noted that ten miles of crack sealing by Barrett Paving was completed at the Winding Creek Subdivision. Mr. Jones noted that the road berm project for 2025 came in about $5,000 lower than anticipated.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Muterspaw moved to approve the Consent Agenda as presented to the Board:

1. Approval of Regular Minutes – October 13, 2025, Regular Session.
2. Current Bills and Financial Report.
3. Accept the resignation of employment of Firefighter/Paramedic Wade Easterling effective October 27, 2025.

Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Clark noted that interviews for the replacement Code Enforcement Officer were ongoing.

With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 9:10 a.m. Mr. Gabbard so moved with Mr. Muterspaw, seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

FISCAL OFFICER Russell E. Pacolt

TRUSTEE Ed Wade

TRUSTEE S.A. Muterspaw

TRUSTEE ____________________